



Clinical Operations Contract Specialist

We are looking for a Contract Specialist to coordinate all clinical trial agreements in Denmark

Would you like a challenging and varied job in an active work environment within an exciting area which is an important focus for the company? As a Contract Specialist you will have a close collaboration with various hospitals, pharmacies and local functions related to Clinical Operations. You will report to the Business Support Leader in Denmark.

Following qualifications are preferred:

Preferably you have a healthcare professional background and experience from the pharmaceutical industry. You have knowledge about the clinical trial terminology and you like to work with numbers and excel.

Preferably you have:

- The ability to effectively develop budgets (in excel) and clinical trial agreements with the Danish hospital departments
- The ability to negotiate agreements with different stakeholders
- Knowledge from the pharmaceutical industry and drug development
- Experience in managing clinical projects including budgets, agreements and keeping tight deadlines
- Experience with ICH/GCP and an understanding of clinical development in an international environment
- The willingness to be flexible and able to adapt in a changing environment and take on other responsibilities such as other study start-up tasks and/or work as a country study manager
- Strong communication skills and mastering of Danish and English fluently in both speech and writing
- The ability to combine integrity, courage and passion with a flexible approach to problem solving
- A winning personality and the ability to motivate yourself in a busy workday

Following areas of responsibility will be assigned to you:

- You will be accountable for managing end-to-end clinical trial agreements with all stakeholders
- You will have the overall responsibility for making protocol budgets for all new clinical trials in Denmark
- You will negotiate agreements with the hospital departments, pharmacies and other stakeholders
- You will cooperate locally with the country study managers and study start-up team
- You will oversee and maintain contract templates and processes
- You will keep an overview of all clinical agreements, prepare quality checks and be ready for audits and inspections
- You will be prepared to take on additional responsibility such as country study manager and/or study start-up work

We place special emphasis on the following competencies:

- Communicating information (*Convincing people, Articulating information, Challenging ideas*)
- Structuring tasks (*Developing expertise, Adopting practical approaches, Providing insights*)
- Building Relationships (*Interacting with people, Establishing rapport, Impressing people*)
- Providing Leadership (*Making decisions, Directing people, Empowering individuals*)
- Driving Success (*Taking action seizing opportunities, Pursuing goals*)

You will have excellent possibilities for both your personal and professional development in a dynamic and changeable organization, where we are committed to developing our employees. With the job come a competitive salary, company car, telephone, bonus, PFA pension and various health insurances.

You are welcome to contact Business Support Leader Mette Bech Clausen + 45 24 88 60 00 for further information about the position.

Please send your application **no later than April 30th 2018**, to Line Marie Kvarnstrøm (line_marie.kvarnstrom@roche.com).

About Roche in Denmark

Roche Pharmaceuticals is the Danish affiliate of the Roche Group. Roche Pharmaceuticals employs approximately 125 employees. We have 2 sister companies in Denmark: Roche Diagnostics in our building and Roche Innovation Center Copenhagen, situated north of Copenhagen. Roche Pharma A/S is the leading company in Denmark within cancer treatment.

Roche Pharmaceuticals was 3rd best place to work in 2017* on the Danish Great Places to Work list. You can read more about working in Roche at www.roche.dk.

For information about the Roche Group, please visit www.roche.com.

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